

## Christian College, Chengannur

### Action Taken Report

2013-14

**05.06.2013**

- Criterion V – sub-committee reconstituted with Dr. Liji Cherian as Convenor and Prof. A. Abraham as joint convenor
- Academic Audit was conducted on **2<sup>nd</sup> and 3<sup>rd</sup> Sept., 2013**. Dr. Rajan Varghese (former Principal, U.C. College, Aluva and NAAC peer team member) and Dr. George Zachariah (former Principal, Christian College, Chengannur) consented to serve as external auditors.
- Academic plan was circulated among departments. Departments and Clubs were asked to organize programmes accordingly.
- Each department organised one day seminar/invited talk as part of the Golden Jubilee Celebration.
- Physical Education department chalked out a few programmes like intercollegiate tournaments as part of the Golden Jubilee Celebrations.
- Proforma for Academic Audit was prepared and finalised in consultation with the former IQAC coordinators.

**22.07.2013**

- A detailed questionnaire was prepared and given to each department for the groundwork of AQAR
- An appraisal form was prepared for assessing non teaching staff (by Principal/Superintendent) .
- Induction programme for the first year degree students was organised on **08.07.2013** and counselling session was held for them on **27.08.2013**

  
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- Head of Departments and teachers-in-charge of short term certificate course were informed to initiate the course for the first year students. Various departments and the Central Computer Laboratory organised such courses
- Department of Malayalam organised a one day seminar on 'Pravasi Jeevitham Sahithyam' on **29<sup>th</sup> August 2013**. Renowned writer, Sri. Benny Benyamin was the Chief Guest. Stage performance by Sri. Ambalapuzha Suresh Varma was also organised on the same day.

### 03.09.2013

- A meeting was organised to discuss the observations of the external auditors of Academic Audit. A detailed report based on the observations will be submitted by them. A review meeting was convened attended by IQAC members and Head of Departments
- Global Alumni Meet and Guruvandanam was conducted in association with the Alumni Association of the College on **21<sup>st</sup> December 2013**
- Department of English organised a three day National Seminar on '*Lusus Naturae*: Monster in Film and Fiction' from **5<sup>th</sup> -7<sup>th</sup> September 2013**

### 13.09.2013

- Three teachers were incorporated in Criterion II
- Initial preparations for organising Mentoring session were done under the auspices of Criterion II
- A dialogue on 'Communal Harmony' was organised by the Inter Faith Commission of Kerala SCM on **25.10.2013** in association with the SCM unit of college.

  
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- Parents' feedback form was slightly modified and given to each department
- Computer training programme for Non Teaching Staff was conducted in the month of **19<sup>th</sup> October 2013**. Prof. Hysen Thomas served as the resource person

### 26.09.2013

- AQAR was presented and finalised
- Mentoring sessions were organised – students were divided into groups and mentors were assigned
- UGC sanction letters received for the conduct of National Seminars. Department of Chemistry: National Seminar on Emerging Trends in Polymeric Materials from **23<sup>rd</sup> -24<sup>th</sup> January 2014**. Department of Physics: National Seminar on Advance in Geophysics, Space and Atmospheric research from **13<sup>th</sup> -15<sup>th</sup> March 2014**
- Department of Botany organised a debate programme on Genetic Engineering and Believers of Religion on **09.10.2013**
- Final year result was discussed and Result Analysis was done by respective departments

### 18.11 2013

- A review meeting to discuss the suggestions of the External Auditors was convened
- NET coaching classes organised by the Departments of Chemistry, Physics and English



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- NSS, various departments and clubs organised social extension activities
- Departments and Computer Laboratory organised short term certificate courses for the first year degree students
- Department of English took initiative to bring foreign speakers to address student community. (Raveendra Ranasinghe, Drama Therapist from Sri Lanka and Drew Hayden Taylor, Canadian Author)
- A committee has been constituted to organise the Annual Teachers' Conference (State Level)

#### 11.02.2014

- The Annual Teachers' Conference was held on **21<sup>st</sup> and 22<sup>nd</sup> February 2014** at Santhigiri Asram, Alwaye. 20 teachers were deputed from the college to attend the programme
- Seminar on Role of Non-teaching Staff in Quality enhancement in Higher education was held on **15<sup>th</sup> March 2014**
- Science Day was celebrated with a talk of Dr. Madhavan Nair, former Chairman, ISRO, on **17<sup>th</sup> February 2014**

#### 17.03.2014

- Proposal for DST- FIST Grant was submitted
- Students' feedback on teachers' performance and syllabus was taken by the respective committees
- Self appraisal form for teachers was distributed among teachers

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