

Minutes of the IQAC meeting held on 05.06.2014

A meeting of the IQAC was held on 05.06.2014 in the principal's room at 10.30 am. Dr. Achamma Alex presided over the meeting.

Principal informed the committee the sanction of the UGC grant of Rs. 300000/- for XIIth plan period for the scheme IQAC. IQAC authorized the co-ordinator and joint coordinators to prepare a list of equipments and ICT facilities to be purchased under the scheme. It was decided to purchase an OMR Software to facilitate the teachers' evaluation process.

Academic plan (2014-'15) was presented and it was approved after discussion.

Dr. Johnson Baby presented a consolidated report the feedback of students on teachers' performance. Specific details regarding each teacher and their individual salary has been handed over to the principal.

The feedback on syllabus was also consolidated and it was suggested that departments should forward their concerns and suggestions to the Board of Studies concerned.

Principal informed the activities of the Nature Club and the programmes being organized as part of Environment Day Celebrations.

Counselling classes have been arranged for students.

The Noon-meal programme has to be continued.

Dr. Liji Cherian is given the charge of Noon meal programme.

Principal informed that the degree final year classes will be upgraded to smart classrooms.

Principal nominated Dr. Lishia John as the Convenor of the Criterion VI - Innovative Practices.

Principal urged the teachers to increase the number of paper publications.

John

Achamma


Minutes of the IQAC meeting held on 12/08/2014.

A meeting of the IQAC was held on 12/08/2014 in the principal's room at 2:30 pm. The principal presided over the meeting. The meeting was mainly to discuss the New Initiatives proposed by the Higher Educational Council of Kerala namely 1) Walk With a Scholar (WWS) Programme 2) Scholar Support Programme (SSP) and 3) Scholar in Residence Programme (Erudite Scheme). It was decided to start the three programmes in the college as per the direction of the Government of Kerala. IQAC entrusted Principal and Co-ordinators to nominate teachers as convenors of the schemes. Dr. Romy Rajas Paul of the Dept. of Chemistry was deputed by the principal to attend the meeting organized by the Higher Education Council of Kerala to discuss the implementation of the New Initiatives and he presented a brief account of the same.

Dr. Abhilash R. of the Dept. of Zoology presented a brief note on Green Auditing and the meeting demanded further clarifications regarding the feasibility of the programme.

Add-on (Short term Courses) and mentoring sessions to be started at the earliest. UAC sanction letter received to organize a National Seminar by the Dept. of Chemistry. Principal informed the desire to initiate the ASPIRE programme of the UN Academic Impact (UNAI). It was decided to install a biogas plant in the college.

Principal reported the initiative of the Bio-Diversity Club of the college to start 'Shantidatal' - a garden of rare and endangered plants.


John George Athiyal

Minutes of IQAC Meeting held on 14/08/2014.

Meeting started at 1:00 pm. Presided over by Dr. Achamma Alex.

Principal nominated Prof. Basil Thomas as the co-ordinator of the Scholar Support Programme (SSP) and Dr. Susan Abraham as the co-ordinator of the Walk with a Scholar Programme (WWS). Dr. Binu Thomas and Dr. Rani Abraham as convenors for the ERUDITE Scheme. IQAC will monitor the activities of the above said programmes as per the instruction of the Higher Education Council of Kerala.

Preliminary discussions on AQAR was held. Suggestions presented by the IQAC members are to be incorporated in the AQAR. The meeting entrusted the IQAC co-ordinators to submit the same with the suggestions incorporated at the earliest. (presented the report given by each department.)

Results of B.A/B.Sc was discussed and suggested Remedial programmes for the 1st & 2nd year students.

English	72.97%	History	50%	Economics	54.34%	Maths	64.86%
Physics	84.00%	Chemistry	53.57%	Botany	61.11%	Zoology	63%



John George A.P.



Minutes of the meeting held on 13.11.2014.

A meeting of the IQAC and HoDs was held on 13 November 2014 in the Audio Visual Room at 2.30pm. Dr Achamma Alex presided over the meeting.

The meeting was convened mainly to discuss the Report submitted by the External Auditor (Academic Audit) and also to prepare a prospective plan. Initially, the principal presented a brief report on the settlement of the accounts - XI Plan Period.

The following decisions were taken after the deliberations on the Academic Audit report.

- it was decided to start a journal for the PG students (based on their final project)
- to conduct Green Auditing at the earliest
- to prepare the prospective plan, each department has to submit a plan.

The meeting suggested the name of Prof. Mathew M. George (Principal, BAM College, Thuvattukadu) as Alumni Representative and Dr. Abraham George as an external expert in the College IQAC.

It was also decided to conduct sports and cultural events at the earliest. Entrusted Prof. Ruby Mathew to organize the Golden Jubilee Cricket Tournament.

It was also decided to remove the names of those students with attendance shortage from the list of students for Free Non-meal scheme programme.

• UAC sanction letter has been received to organize a National Seminar by the departments of English, History and Economics.



John George Athyal



Minutes of the meeting held on 07.01.2015

A meeting mainly to discuss the publication of a journal for PA students was held on 07.01.2015 in the principals room at 10:30 am. Dr. Achanma Alex presided over the meeting. A core committee was formed with the following teachers as members:-

- a) Dr. Araj Somaraj
- b) Prof. Linchu Elizabeth Samuel
- c) Dr. Liji Cherian
- d) Dr. Lisha John
- e) Dr. Ravi Abraham
- f) Dr. Anais Joseph
- g) Dr. Hyesa Thomas

It was decided to request each PA department to suggest three projects and VA department one towards publication of the journal. The format (style) has to be finalised and it was decided to convene the next meeting on 12th at 10:30 am.

The convenors of various clubs are given direction to organize programmes.

As part of the International Cultural Exchange Programme, German SCM through SCM (Students Christian Movement) Kerala Region, has requested to provide a platform for interacting with students of this college and permission has been granted.

Dept. of History entrusted to organize the second Varghese A. A. Pylee Memorial lecture.

It was decided to organize a seminar on Human Rights and Dr. Byju Thomas was nominated as the convenor of the seminar.

[Signature]

John George A

Minutes of the meeting held on 08.01.2015

A meeting of the convenors of various short-term courses was convened by the IQAC on 08.01.2015 in the principal's room at 10.30 am to assess the progress of the programmes. Dr. Anuj Somasaj, co-ordinator of the short term course reported the completion of three batches (2. Botany, English). The convenors of other courses are directed to complete their respective batches before 15 March 2015. IQAC suggested the convenors to think of new courses and urged departments to conduct at least one programme.

John

John George Athyal

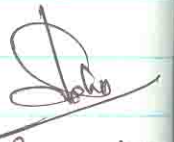
Anany

Minutes of the meeting held on 12/02/2015.

A meeting was convened by the IQAC on 12/02/15 in the principal's room at 9.45 am to discuss the implementation of 'Green Auditing'. It was decided to conduct the same in association with Tropical Institute of Environmental Studies (TIES), Kottayam in the next academic year. The following teachers were nominated by the Principal as Convenors and members of the project.

- Prof. Biji Abraham
- Dr. Susan Abraham } Convenors
- Dr. Abhilash R.
- Dr. Jayakrishnan R.
- Dr. Jyothi Kanchar A.S.

Decided to conduct students' feedback on teachers' performance and syllabus, teachers' feedback on syllabus and IQAC entrusted the task to Dr. Johnson Baby and Prof. E. Daniel respectively.



John George Athan

